



## FUNERAL SERVICES

### ***Job Opportunity for Full Time Female Licensed Funeral Director***

The BC Muslim Association is looking for a full time female Funeral Director to generally assist in the Association's funeral and burial services while focusing especially on aiding in funerals for women.

*The BCMA was established in 1966 and is the largest Muslim organization in North America. We own and operate Islamic centers and schools in several cities across the province and employ over a hundred part and full-time workers. Among the many services, it serves the Sunni Muslim community by providing funeral and burial services.*

The Association is requesting that interested women to apply with a:

- Covering letter
- Resume
- One-page maximum letter detailing your personal statement, your long-term vision, why you feel that you are suited for a career in the funeral service and how you would like to serve the BC Muslim Association.

Interested applicants must:

- be eligible to work in Canada (Canadian Citizen, permanent resident, etc)
- have a clean Criminal Record Check (Vulnerable Sector)
- have a valid Class 5 driver's licence

*The deadline to submit the above mentioned is July 15, 2021.*

The selected potential female funeral director will be required to enroll in the Funeral Director Program unless she is already a licensed funeral director recognized by the province of BC. The following is a brief description of the process:

The applicant must successfully complete a two-year Funeral Director Program. This is a 24-week online theory program with 126 hours of classroom training. As an apprentice program you will need to cover 3,600 hours work hours over the two years in order to be a certified licensed funeral director. During the 2 years of the program you will be compensated for the work/training hours. Course is offered from September to June. The BCMA will reimburse 50% of the related program cost after successful completion of 1<sup>st</sup> year and the balance after successful completion of the 2<sup>nd</sup> year. Some conditions shall apply.

*Due date for Registration for the Program is August 15, 2021.*

The program pre-requisites are High School Graduation, 19 years of age and older, computer skills with access to internet and personal statement why you feel you are suited for a career in the funeral service.

Fees:

Registration/Application:	\$ 100.00
1 <sup>st</sup> Year Tuition:	\$3,996.00
1 <sup>st</sup> Year Textbooks:	\$ 880.00
2 <sup>ND</sup> Year Tuition:	\$1,998.00
2 <sup>ND</sup> Year Textbooks:	<u>\$ 300.00</u>
Total Program Cost (excluding taxes):	\$7,274.00

Upon successful completion of the funeral director apprenticeship program and being certified and licensed, BCMA will contract and employ the candidate for a minimum 5-year career opportunity.

**Salary & Benefits:** Compensation commensurate with experience.

To apply, please email your resume:  
burial@thebcma.com